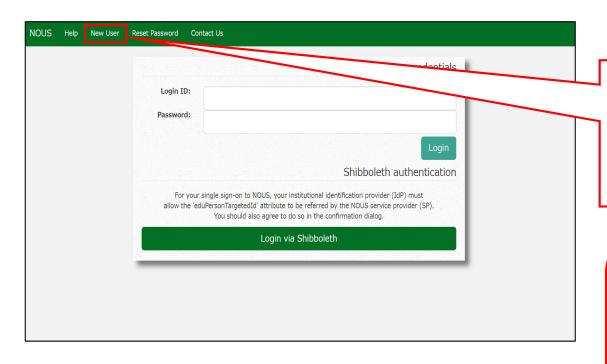
How to create a NOUS account

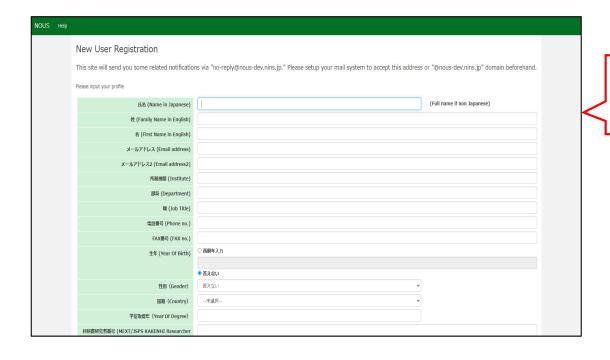


Open the login page for NOUS from here

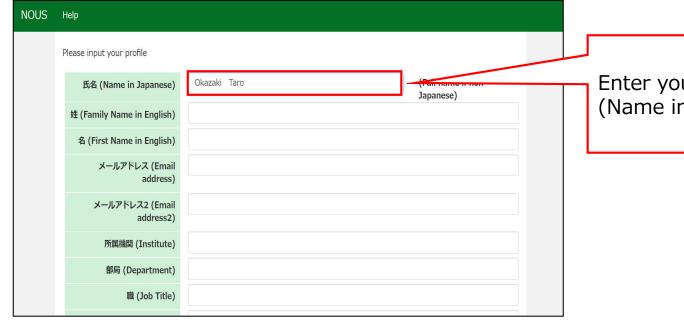
(https://nous.nins.jp/user/signin). And then click on the New User button on the login page.



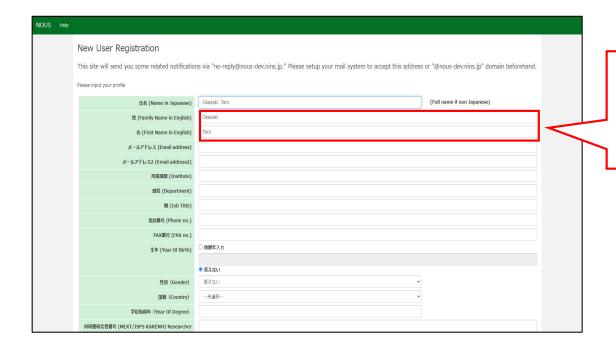
Please note that it may take 2-3 days at the longest until your account is activated, because stuff at Okazaki Administration Center must accept your request. Please do not forget to leave extra time.



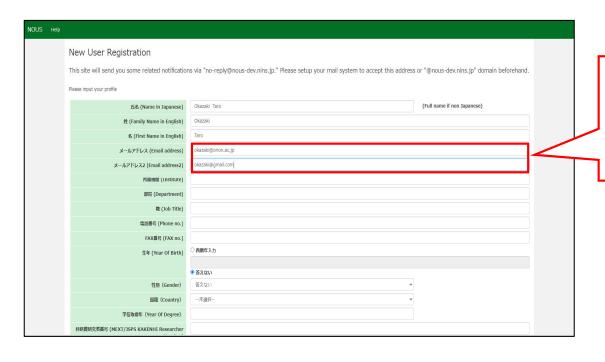
Make sure the webpage has been switched to registration page.



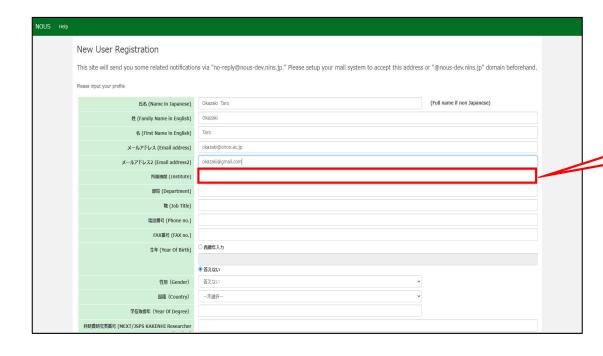
Enter your full name in the "氏名 (Name in Japanese)" field.



Enter your family name(姓) and first name(名) in each field.



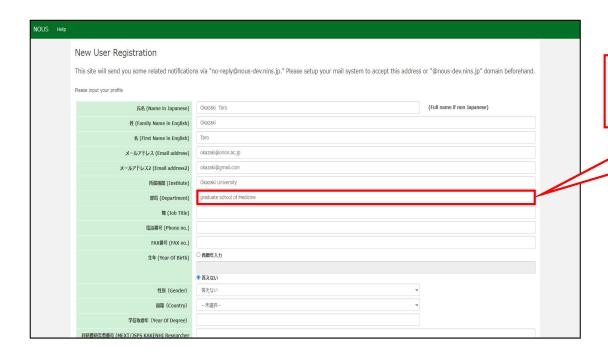
Enter your email address. If necessary, you could add an other email address in the "メールアドレス 2 (Email address2)" field.



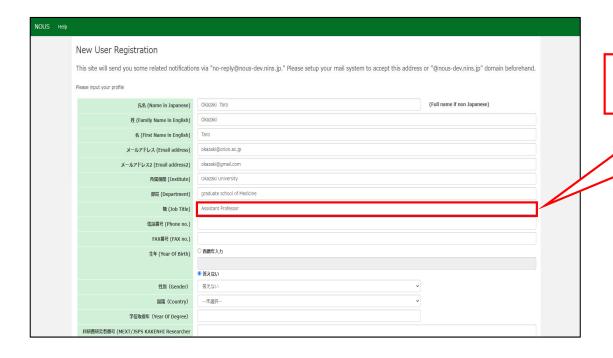
Enter the name of your institute.



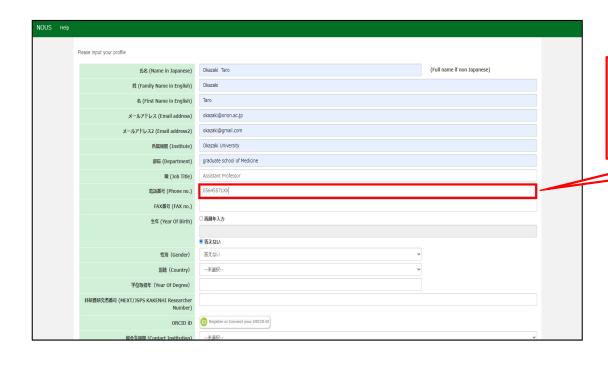
Even if you are going to transfer, please register current information.



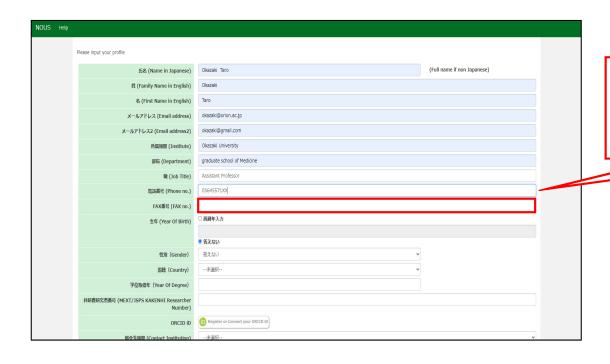
Enter the name of your Department.



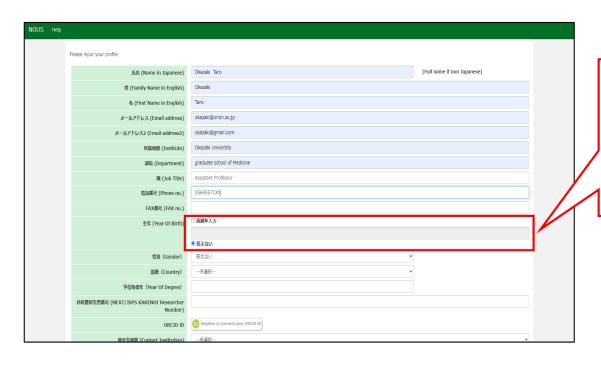
Enter your job title.



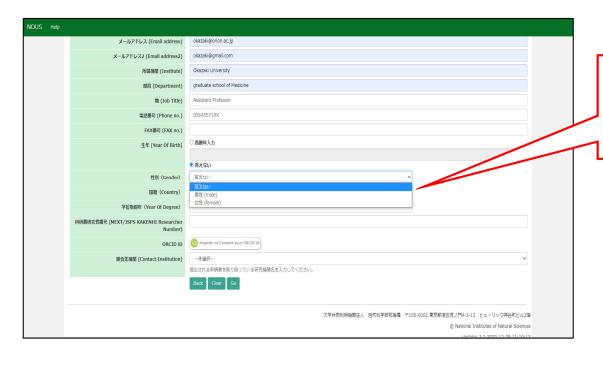
Enter your work phone number. Phone number must be filled to register your account.



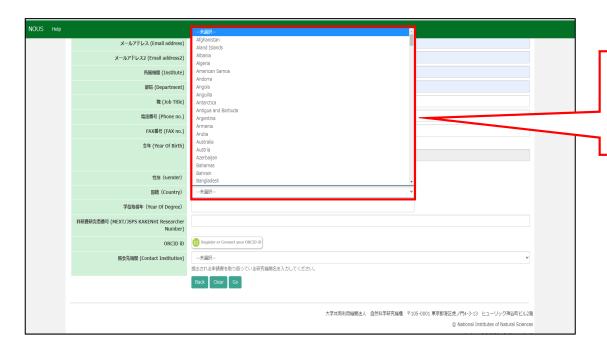
Fax number is optional. Please enter fax number if necessary.



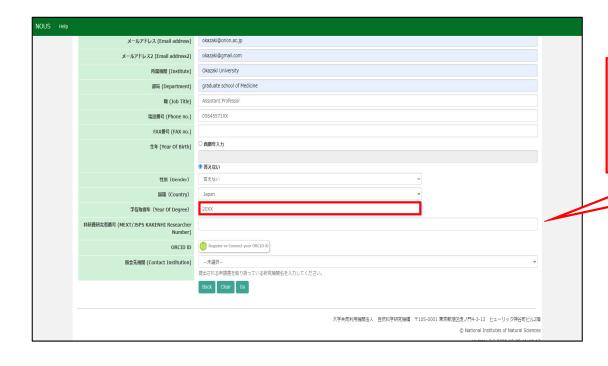
Enter your year of birth in the "西暦年入力(year of birth)" field. If you do not would like to answer, please select "答えない(I will not answer.)".



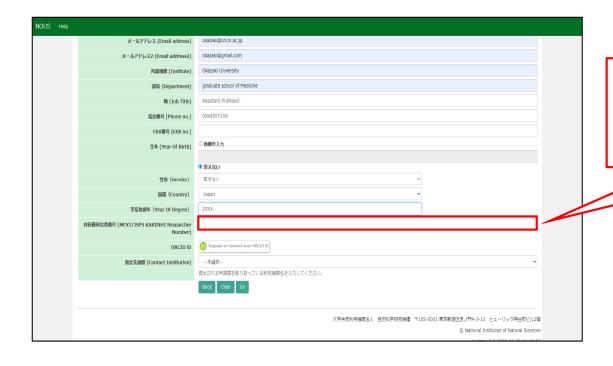
Select your gender. If you do not would like to answer, please select " 答えない(I will not answer.)".



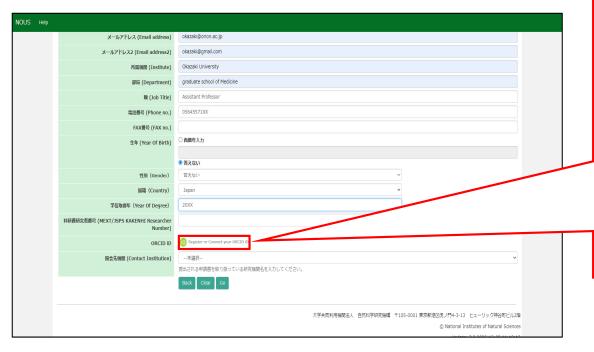
Select your country. "未選択" means "blank", thus please do not leave the filed as "未選択".



Enter your year of degree. Year of degree must be filled to register your account.



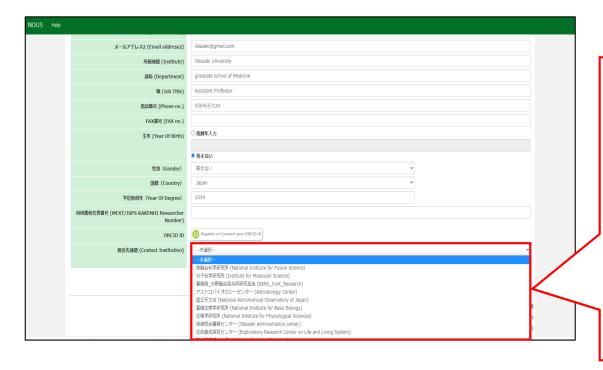
Enter your MEXT/JSPS KAKENHI Researcher Number if you need.



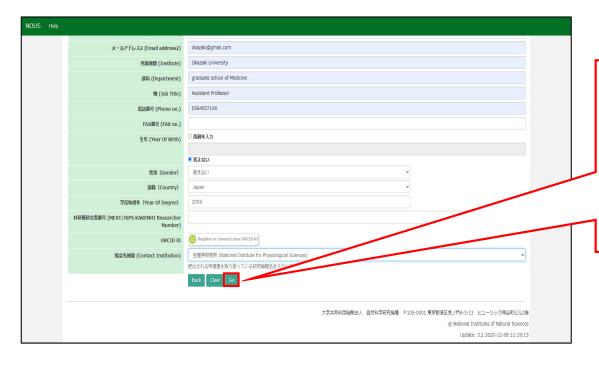
Click the button



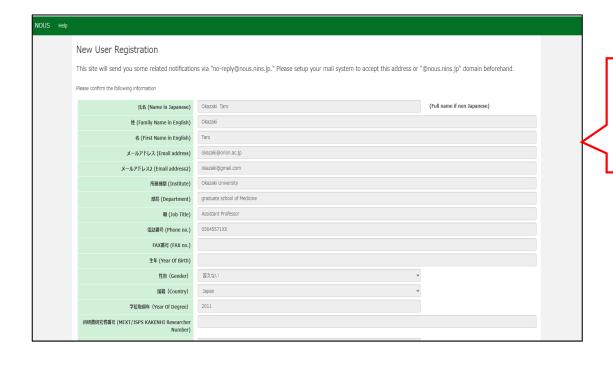
in order to register your ORCID ID. It's optional, however, if you register the ORCID ID here, you could use ORCID when you register information regarding your research papers while filling in proposals.



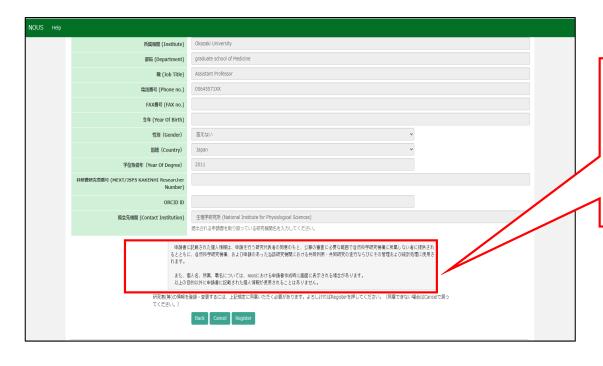
Select an institution where you are going to conduct your research project in the "照会先機関(Contact Institution)" field. "未選択" means "blank", thus please do not leave the filed as "未選択". This column must be answered to finish registering your information.



After filling necessary columns, please click the button Go to move onto next step. If you would like to delete all information and enter them again, please click the button Clear next to Go.



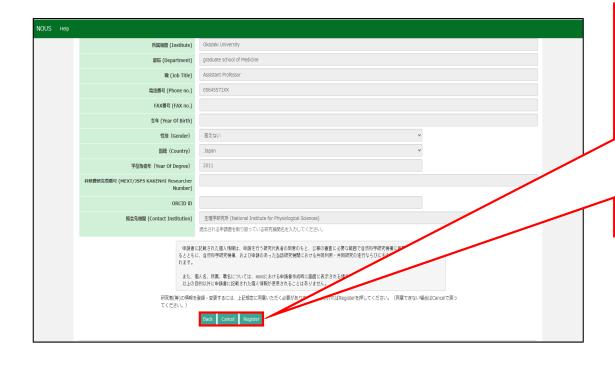
Please confirm the webpage has been switched to confirmation page and check all information is correct.



There is the statement concerning the treatment of your personal information below the registration form. Please read the statement in English on the next page. The statement Concerning Treatment of Your Personal Information upon New User Registration.

Please note:

- Your name, institute and job title could be displayed in application forms while representative researchers are filling them online via NOUS.
- Your personal information in application forms may be provided to both the staff in National Institutes of National Sciences and the people in other institutes upon examining the proposals with permission from representative researcher.
- In addition, your personal data may be used for conducting, managing research projects you might join and statistical works at both National Institutes of National Sciences and other institutes involved in the researches.
- Your information will be used only for above purposes.



After confirming the statement, click on Register if you agree. Unless you agree the statement, you can not register your account on NOUS. In case you want to revise your information, click on Back to go back to previous page. If you do not agree, please click on Cancel.



After submitting your registration form, confirmation mail concerning acceptance of your request will be sent to the address you registered.



Please note that it may take 2-3 days at the longest until your account is activated, because stuff at Okazaki Administration Center must accept your request. Please do not forget to leave extra time.

[NOUS] - User Admin/10719 >> 受信トレイ×



no-reply@nous.nins.jp To 自分 *

いつも自然科学共同利用・共同研究統括システム(NOUS)をご利用いただきありがとうございます。

以下のアカウントより、パスワード(再)設定の依頼を受け付けました。

Login ID:

この依頼が正しければ、以下のURLよりパスワードを(再)設定してください。もし依頼に覚えがない場合は、そのまま無視していただいて結構です。(メールを連やかに削除してください)

for Login ID: https://nous.nins.jp/user/resetpassword/l88PRF5ylCcgdaBQ5uZ910460

本件に関して何かご質問、問題等がございましたら、 https://nous.nins.jp/user/contactus までご連絡ください。

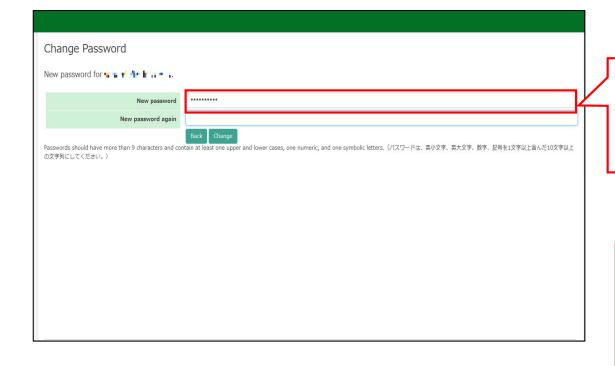
Dear Nous user:

A request has been received to (re)set the password for above-mentioned user account. If this request was properly made by you, please reset the password through the above URL. If not, you have nothing to do and just ignore this e-mail. (Rapidly deleting this e-mail would be recommended.)

Any questions and comments may be sent via "https://nous.nins.jp/user/contactus"

NOUS: https://nous.nins.jp/

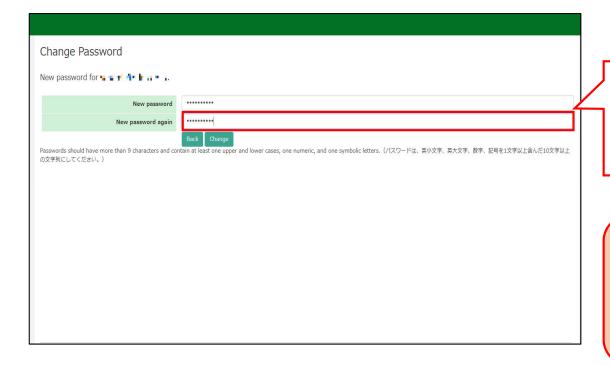
After your request is accepted, an email to set up your password will be sent via NOUS. Please click the URL in the massage and open the webpage.



Please enter your password in the upper column on Change Password page.



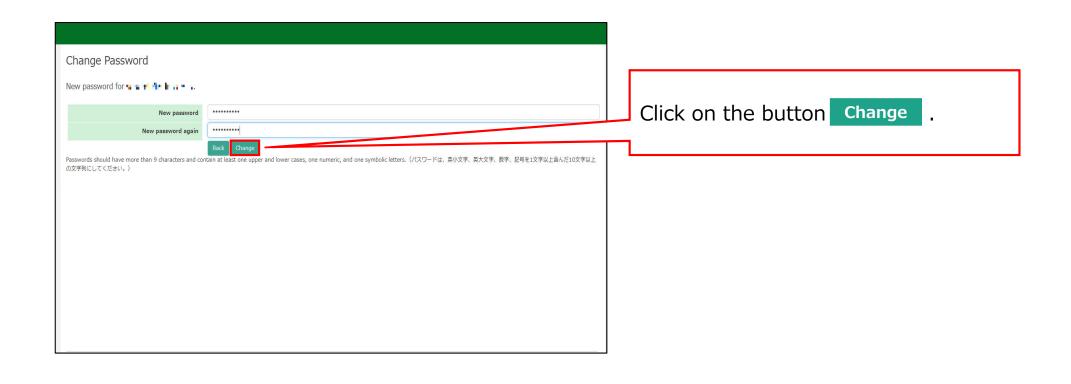
Passwords should have more than 9 characters, at least one upper or lowercase letter, and one alphanumeric symbol.

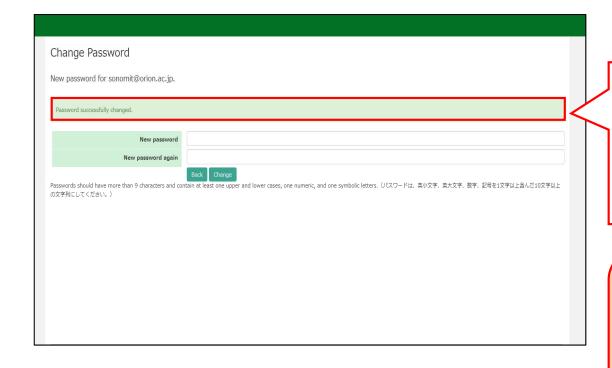


Please enter the password again in the lower column for confirmation.



Please take care to enter correct password.

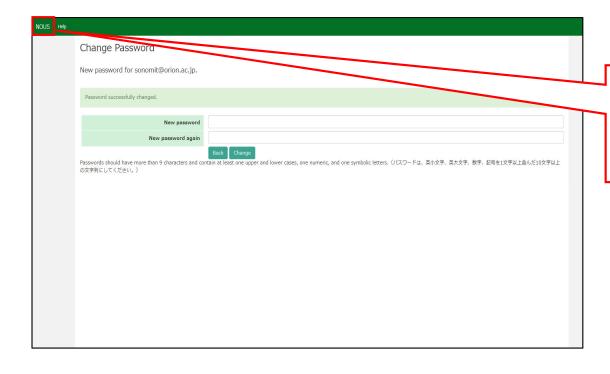




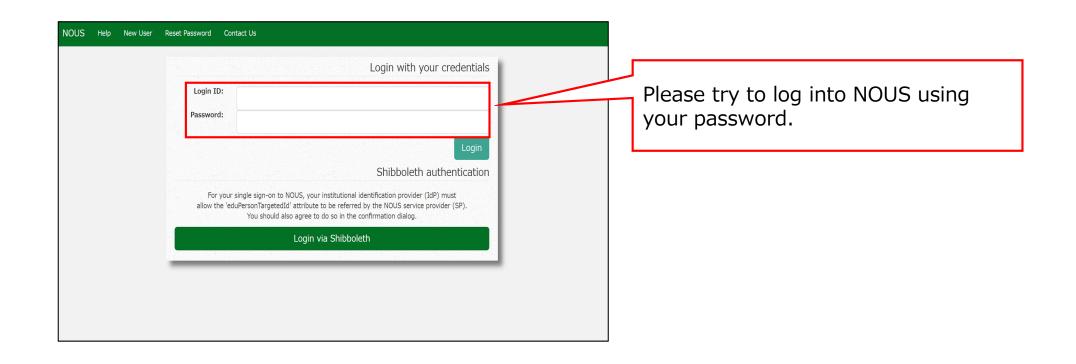
At this point, your password has been set. Please confirm that the "Password successfully changed" message has been displayed at the upper part of the screen.



If you see the error "Already changed", the password setting has failed. Please re-enter the password setting screen from the URL in the user approval email.



And then click on NOUS button on the page and go back to login page (https://nous.nins.jp/user/signin).



The process of creating a NOUS account is completed.

Inquiry



If you have any questions about NOUS, please do not hesitate to contact to us.



Address

Joint Research Section, International Relations and Research Cooperation Division, Okazaki Administration Center, National Institutes of National Sciences(NINS) 38 Nishigonaka Myodaiji, Okazaki, Aichi, 444-8585



TEL 0564-55-7133



MAIL r7133@orion.ac.jp